

Certification - PMM I, II, and III

INTRODUCTION

In PMM II and III, the participant will learn to lead multimillion-dollar projects from start to successful completion. For certification as a Kansas IT Project Manager the participant must complete PMM I, II, and III.

COURSE DESCRIPTION

Upon completion of PMM I, participants can continue coursework that consists of 80 classroom hours (two calendar weeks) and includes proof of competencies in project management knowledge areas, processes, and practices. The course is designed to introduce the principles of project management as set forth in the "Kansas Project Management Methodology." Information presented in PMM II and III are closely tied; therefore, it is recommended they be taken together.

CERTIFICATION OBJECTIVES

- Understand basic steps for development of a project plan
- Learn control techniques for tracking and reporting costs, scope, and performance
- Learn to define, document, and manage project goals
- Learn risk management processes
- Learn requirements gathering techniques
- Gain familiarity with feasibility study requirements
- Learn basics of configuration management which includes change management, version control, and issue control
- Practice these principles in a group environment working on realistic project plans
- Understand group dynamics in a project team environment and the importance of human factors in ensuring project success

CLASS DATES

PMM I: September 11 – 15, 2006

PMM II: September 25 - 29, 2006

PMM III: October 9 - 13, 2006

COST

\$615/per participant*

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TIME

8:30 a.m.-4:30 p.m.

LOCATION

KNEA Bldg. – Room D

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SRS Learning Services

2600 SW East Circle Drive South

Room C

Topeka, KS 66603

**2.5% administrative fee included*

Upon successful completion of PMM I, II, and III, graduates will be on the Kansas Registry of Certified IT Project Managers.

Course Registration

- The registration form can be found at: <http://da.ks./kito>. The form can be filled in online and emailed to KITO@da.state.ks.us

Cancellation Policy

- Cancellations up to thirty (30) days prior to the class date – 100% refund
- Cancellations less than (30) days – no refund

The 120-classroom hour (PMM I, II, III), time-intensive certification course consists of eight hours each day in class, with an estimated one to two hours of additional reading and study time per day. If you are an overtime-eligible employee, these additional requirements beyond class hours could result in overtime. **Approval to attend class and to account for any additional hours must be obtained from your supervisor prior to enrollment.**